



**Faculty of Arts 2011- 2012 Arts Undergraduate Research Awards (AURA)
Application Form for Grants up to \$3,000 per Student to a maximum of 4 students**

Applicant's surname		Applicant's first name		Academic Rank	
Department		Email		Phone	
Name of Student(s) to be employed <i>(may be left blank if name(s) are unknown at time of application)</i>					
Surname		First name		Year of study	
Student number					
Surname		First name		Year of study	
Student number					
Surname		First name		Year of study	
Student number					
Surname		First name		Year of study	
Student number					
Title of project:					
Please attach a Detailed Project description and a Budget justification <i>(please see Instruction sheet for details)</i>					
Total Funding Request (maximum \$3,000 per student):				\$	
Previous award received from the AURA program					
Year(s)	Amount(s)	Title(s)			
Please arrange for ethical certification if your project requires it. If you already have approval please provide the certificate number in the space below. (Note: project title and agency must be an exact match to the information listed on the certificate)					
Certification Number <i>(complete if a current certification number covers this project)</i> :					
Human subjects will be used:			Human subjects will <u>not</u> be used:		
Signatures (Deadline is Wednesday, Nov 16, 2011)					
Applicant		Signature		Date	
Department Head/Director		Signature		Date	
Darrin Lehman Associate Dean of Research		Signature		Date	
Office of Research Services		Signature		Date	

Faculty of Arts
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INSTRUCTIONS

1. Attachment information (do not include this instruction page with your application):

All attachments must be word processed on 8 ½ x 11” white paper, ¾” margins, single spaced, 12 pt Times New Roman font.

2. Detailed project description (if you have more than one project, please submit a separate application for each project):

Provide a one page maximum description of each of your research proposal(s). The description(s) should include your research methodology and anticipated research contribution and impact. In addition, describe the role(s) of the student(s) to be employed. What is the nature of their participation in the project?

3. Budget justification

Provide a budget justification for the funds being requested – ½ page maximum.

- 1) Hours per week and number of weeks or months per student (usually around \$16.00/hr)
- 2) Rate of pay and benefits per student (4% benefits for students in Research Assistant positions)
- 3) Students must be BA students in their third or fourth year – they may be graduating in May 2012

4. Application deadline

Your completed application must be received by **4:00 pm on Tuesday November 15, 2011.**

Applicants should submit **1 signed original** (if time lines are tight you can email your application to Emily Feng and then arrange for the original to be delivered on Wednesday).

Emily Feng

C/O Dean of Arts Office, Buchanan A, Room A240

Campus mail: Zone 1

Questions about AURA can be directed to [Emily Feng](#) or call 604-827-5899

5. Signatures

All applications **must** be signed by the applicant and the applicant’s Head or Director.

[Note: The signatures of Darrin Lehman, Associate Dean of Research, and Research Services are not required at the time of submission to the Dean of Arts Office.]

6. Timelines

The Adjudication Committee will meet by November 30, 2011. Decisions will be relayed to individuals within 2 weeks of the meeting. Funds will be available from February 1, 2012 to August 31, 2012.

Please remember that all students hired are required to complete a written report by September 15, 2012 – please be sure to keep some monies aside to pay for this time.